



Person Specification – Health & Inclusion Coordinator

	Essential	Desirable	Method of Assessment
Qualifications and training	<ul style="list-style-type: none"> A positive attitude towards professional development and their own learning. 	<ul style="list-style-type: none"> A degree or equivalent level qualification or experience. Level 2 qualification in Youth Work/Social Work/Health Work. NGB football or sport coaching qualifications. Current first aid and safeguarding qualifications. 	Application form/interview
Experience & Skills	<ul style="list-style-type: none"> A passion for sport, community and making a difference. Experience of working with hard-to-reach individuals or target groups, including young people and/or vulnerable adults. Good understanding of social inclusion and the issues facing people at risk of exclusion and disadvantaged groups. Good understanding of equality, diversity, and inclusion. Competent in using Microsoft Word, Excel and PowerPoint and data management systems to monitor, evaluate and report to funder 	<ul style="list-style-type: none"> Knowledge of the Chester and Cheshire West area and its communities. Experience of managing or supervising support staff or volunteers. Working with community groups, external partners and funding organisations. Experience of writing development plans, work programmes and reports. 	Application form/interview

Personal Attributes	<ul style="list-style-type: none"> • A passion for community and making a difference. • Good communication and interpersonal skills. • Excellent planning and organisational skills. • Ability to monitor and evaluate your own work in order to continually improve. • Ability to inspire, motivate and encourage people of all ages through sport. • Self-motivation and ability to work under own initiative. • Evidence of ongoing and regular continuing professional development (CPD). • A commitment to the delivery of inclusive coaching sessions. • Ability to be a positive role model. • A commitment to probity, honesty and openness in dealing with others. 		Application form/interview
Other	<ul style="list-style-type: none"> • Willingness to work flexible hours including evenings and weekends. • Full driving licence and access to own vehicle. • Willingness to undertake an enhanced DBS disclosure. 		Application form/interview